



## OFFICE OF THE GOVERNOR

American Samoa Government  
Pago Pago, American Samoa 96799

Telephone: (684) 633-4116  
Fax: (684) 633-2269

TAUESE P.F. SUNIA,  
Governor

TOGIOLA T.A. TULAFONO  
Lt. Governor

### EXECUTIVE ORDER NO. 15 1998 AMENDING EXECUTIVE ORDER NO. 14-1998 ESTABLISHING THE AMERICAN SAMOA STATE OCCUPATIONAL INFORMATION COORDINATING COMMITTEE

(AN ORDER AMENDING EXECUTIVE ORDER NO. 14-  
1998 ESTABLISHING THE AMERICAN SAMOA  
STATE OCCUPATIONAL INFORMATION  
COORDINATING COMMITTEE [SOICC])

#### Section 1: Authority

This Executive Order is issued under the authority granted to the Governor in Article IV, Section 6 and Section 7, American Samoa Revised Constitution and Title 4 ASCA Section 4.0111(b).

#### Section 2: Amendment

Executive Order No. 14-1998 is amended to read as follows:

#### Section 3: Purpose

To establish the American Samoa SOICC as an integral part of the American Samoa Job Training Partnership Act [JTPA] program. The SOICC will receive federal funds and its efforts will be directed toward developing and use of occupational and career information to meet the data needs of planners and administrators of job training and vocational educational programs as well as support persons engaged in career exploration and job search. The primary goal of the SOICC will be to implement an occupational information system in the territory which will meet the common needs for planning and the operation of programs administered by the JTPA program. SOICC will also use the occupational information system to implement a career information delivery system.

#### Section 4. Administration

The Employee Training and Development Division of the American Samoa Department of Human Resources is designated as the Unit that is

responsible to administer the Basic Assistance Grant and carry out the American Samoa SOICC.

Section 5: Effective Date

This Executive Order shall be effective upon signing. It shall remain in effect until it is amended by another Executive order or by statute.

DATED: June 8, 1998.

  
TOGIOLA T.A. TULAFONO  
ACTING GOVERNOR

Distribution:

As per standard list

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If OK  
I'll make  
final.

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*New language*  
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AMERICAN SAMOA GOVERNMENT  
PAGO PAGO, AMERICAN SAMOA 96799

In reply refer to:

**DEPARTMENT OF HUMAN RESOURCES  
EMPLOYEE TRAINING AND DEVELOPMENT DIVISION**

June 18, 1998

Honorable Togiola T. Tulafono  
Acting Governor  
Office of the Governor  
American Samoa Government  
Pago Pago, American Samoa 96799

Dear Acting Governor Tulafono:

I have received a copy of the Executive Order No. 14 establishing the American Samoa Occupational Information Coordinating Committee (ASOICC).

One of the requirements of our Basic Assistance Grant application was a copy of the Governor's Designation (refer to attachment). Therefore, I am hereby requesting an Amendment to this Executive Order No. 14 identifying the Employee Training and Development Division of the Department of Human Resources as the Unit that is responsible to administer the Basic Assistance Grant and carry out SOICC staff responsibilities.

Your assistance in expediting this request is truly needed and greatly appreciated.

Thank you for your assistance.

Sincerely,

A handwritten signature in cursive script, appearing to read "Ta'ita'ifono Otineru".

**TA'ITA'IFONO OTINERU**, Acting Director  
Department of Human Resources

Encl:

## ***Participating In The Program Year 1998-2000 Network Strategic Plan Through The BAG***

By close of business, May 22, 1998, each SOICC applying for BAG funds must file with NOICC a plan of services that will be provided during July 1 1998 through June 30, 2001. This plan must support the goals of the NOICC-SOICC Network Strategic Plan. **The submitted Plan must consist of the following components and be arranged in the following order:**

1. Governor's Designation
2. Program Emphases and/or Priorities
3. Certifications and Assurances

### ***1. Governor's Designation***

The Governor's designation may consist of a copy of the (1) letter, the (2) Executive Order, or the (3) the State statute that creates the SOICC and/or identifies that unit within the Executive branch of State government that will administer the BAG and carry out SOICC staff responsibilities. The designation must be filed at the beginning of each three-year grant period. If the status of the designation in your state remains the same as it was three years ago, simply include a copy the same statement of designation in your BAG application that was submitted with your Program Year 1995 application. However, if the designation has changed in the interim, you are required to provide a copy of the new designation.

### ***2. Program Emphases and Priorities***

In past application years, states were required to submit a detailed projection of expenditures and activities for the three year period in which funding was requested based on the assumption that future appropriations would be consistent. In addition, applicants were also required to submit a Statement of Program Emphases and Priorities: a multi-page narrative that described present and future activities which related to a Network-wide three-year plan. Because national initiatives may be implemented in the near future that are relevant to the NOICC-SOICC mission and technologies that impact NOICC-SOICC services are likely to change faster than we can anticipate in the next three years, a detailed three-year projection of expenditures and activities submitted in 1998 is not likely to be meaningful nor fully relevant to the realities and demands placed on the Network in the year 2001.

Consequently, these former requirements are replaced by a "Program Emphases and Priorities." This is a less complicated planning form that minimizes the narrative needed to collect pertinent information regarding the scope of planned activities for SOICCs individually and the Network collectively during this forthcoming funding period.

The Program Emphases and Priorities contains 28 questions that follow the outline and content of the NOICC-SOICC Network Strategic Plan For Program Years 1998-2000. In each question, SOICCs are asked to, in a few words, (1) describe products and services they may presently be providing or developing that relate to a specific objective of the plan and (2) the degree to which they anticipate meeting the objective in the following three years. In completing this section, SOICCs identify the particular goals and objectives they intend to emphasize during the three-year grant period and any new initiatives they intend to undertake that will augment, or be supportive of, the Network Strategic Plan. Forms may be found in Attachment I-A.

After receiving these plans, NOICC will compile a summary of the responses for discussion purposes at the forthcoming Leadership Forum in Breckenridge, Colorado. Because the strategic plan is focused on the future, while completing the Program Emphases and Priorities, applicants should not be concerned if, in Program Year