

distributed



Agency General's Office
Date Received: 11/29/90
Time: 5 pm
Alb

OFFICE OF THE GOVERNOR
American Samoa Government
Pago Pago, American Samoa 96799

Peter T. Coleman, Governor
Galea'i P. Poumele, Lt. Governor

EXECUTIVE ORDER NO.012-1990

Tavai - Peto

Telephone (684) 633-4116
Fax: (684) 633-2269

**PROCEDURE FOR INITIATING EMPLOYMENT CONTRACTS
WITH THE AMERICAN SAMOA GOVERNMENT**

There appears to be a continuing increase of contracts of employment entered into with the American Samoa Government by certain departments and agencies without the prior notification and necessary coordination with the appropriate government agencies. Better coordination and facilitation of the review process and control of the recruitment and hiring procedures are needed to meet the special manpower needs of the territory and to maintain overall fiscal responsibility.

Accordingly, pursuant to the authority vested in me as Governor of American Samoa under the provisions of Article IV, Sections 6 and 7, Revised Constitution of American Samoa (1966), I hereby order and direct that all contracts of employment with the American Samoa Government shall be initiated and processed for final execution by the Department of Human Resources. The Director of the Department of Human Resources shall take appropriate action to promulgate procedures to facilitate the preparation and review of all contracts of employment with the government by the appropriate government agencies. Department and agency heads seeking to recruit and employ any individual on a contract basis, whether on-island or off-island, shall coordinate all recruitment efforts with the Director of Human Resources.

This Executive Order shall become effective immediately.

Executed at Utulei, American Samoa, this 26th day of November, 1990.

Peter T. Coleman
PETER TALI-COLEMAN
Governor of American Samoa