



TERRITORY OF AMERICAN SAMOA

OFFICE OF THE GOVERNOR

FAGATOGO 96799

A. P. LUTALI
GOVERNOR

ENI F. HUNKIN, JR.
LIEUTENANT GOVERNOR

(684) 633-4116

EXECUTIVE ORDER NO. 02-1987

FISCAL CONTROL MEASURES
FOR THE REMAINDER OF
FISCAL YEAR 1987

By the authority vested in the Governor of American Samoa by the Revised Constitution of American Samoa, it is hereby ordered as follows:

1. Hiring, Reclassifications and Promotions.

a. No new temporary or permanent positions shall be created except where required by statutory or regulatory authority.

b. No vacant temporary or permanent positions shall be filled except upon the Governor's approval of certification by the Director of Manpower Resources that filling the position is essential. This restriction shall not apply to grant-funded temporary positions nor to professional medical staff at the Department of Health.

c. There shall be no reclassifications or promotions.

2. Step Increases.

Step increases shall be delayed until such time as the Governor determines they can be processed without unreasonably jeopardizing the Government's fiscal position.

3. Overtime.

a. The Treasurer shall not approve for payment any overtime unless it is budgeted within an agency's budget.

b. All directors who do not presently have overtime in their budget and who feel overtime is necessary to the proper functioning of their agency shall submit a request to the Office of Program Planning and Budget Development to reprogram existing funds to cover all anticipated FY 1987 overtime requirements.

4. Compensatory Time.

All directors shall instruct their employees to reduce their accrued compensatory time to below 120 hours by June 30, 1987. It is recognized that in some instances this may be impossible. If that is the case, funds shall be reprogrammed in the same manner as overtime as set forth in Section 3 above, and shall be charged against each agency's budget.

5. Travel.

a. All locally-funded travel shall be justified in writing. The Treasurer shall determine which travel is essential and necessary to Government service. The Treasurer shall have the authority to disapprove travel he deems non-essential.

b. All grant-funded travel shall be justified by grant authority, funding and relevancy to local program activity.

6. Vehicle Purchases.

There shall be no purchase or other acquisitions of motor vehicles by the Government until further notice. This restriction shall not apply to school buses, heavy equipment or other vehicles pending delivery under purchase orders executed prior to the date of this Executive Order which cannot be readily cancelled or postponed.

7. Control Agencies.

The Offices of Treasury, Program Planning and Budget Development, Manpower Resources, Procurement, according to their respective responsibilities, are directed to withhold the processing of any documentation not in compliance with the terms of this Executive Order.

8. Effective Date and Duration.

This Executive Order is effective immediately and shall remain in effect during the remainder of fiscal year 1987 unless sooner modified or terminated.

Date: March 31, 1987


A. P. LUTALI
Governor of American Samoa